

**Billings JSEC
Meeting Minutes**

January 16, 2009

7:30 am

Prepared by: Paul Ayers, Billing Job Service, JSEC Coordinator

In attendance:

Lisa Wallace-MSU Billings	Vonda Sorenson-NAPA
Kathy Jo Oppenrud – Hoiness LaBar	Karen Sinclair - Alternatives
Ryan Brosseau- The Billings Gazette	Paula Boyer – Kelly Services
Heather Pederson- St. Vincent Hospital	Deverie Kelley – Job Corps
Lisa Reynolds – Sage Technical Services	Patty Nordlund – Big Sky EDA
Shelly Popp – FutureSync International	
Frank Fleming, Judy Towler, John Harper and Paul Ayers – Billings Job Service	

Previous minutes: No changes.

Managers Minute: Frank Fleming reported that 5 new permanent staff members are now hired here at Job Service. November showed an increase in unemployment in Yellowstone County and those numbers expected to rise again for the month of December. Layoffs are up as well. Unemployed workers who are having difficulty with their claims can now come in twice per week and speak on the telephone to an Unemployment Insurance Division representative to resolve any issues with their claim they may be having. Helena has inquired about our JSEC non-profit and incorporation status and this needs to be completed soon.

Treasurers Report: Ending balance is: \$4,288.53. No deposits or withdraws since last meeting.

Old Business:

Scholarship: Deadline for application is next Friday, 23 January. Steve Wilson reported to Paul earlier this week that he has 5 applications so far.

Jobs Jamboree planning: Contract is now signed with Metra and employer advertising has began. All employers are encouraged to assist in getting the word out to other businesses.

2010 Conference: Frank to check with Chris Wilhelm and see if the Crown Plaza has been reserved. All agreed that April 2009's JSEC meeting to be a planning meeting for the 2010 conference. Paul will invite Lewistown and Livingston JSEC Coordinators to this meeting.

JSEC meeting time change to 8am?:- Due to several inquiries/suggestions of local employers wishing to attend the JSEC meetings but at a later start time all members in attendance discussed moving the start time for our monthly JSEC meetings to 8am. Heather motioned to change our JSEC meeting start times from 7:30 am to 8:00 am, Lisa Reynolds seconded motion and all were in favor.

New Business:

By-Law review recommendations: Tabled until May 2009 meeting. All agreed that we do not need to change or update to apply for non-profit and incorporation, (Just need to have by-laws). Any changes or modifications can be made later, however all were in agreement that they need to be updated/changed. Paul will get by-law samples from other JSEC's and forward out at a later date.

NEXT Meeting: 8:00 am Friday, February 20, 2009 at Billings Job Service